

## *Application Materials and Deadlines*

The residency begins on the first working day in September and ends on the last working day in August. **The deadline for receipt of applications is November 15, 2009.**

***Significant changes have been made to the way in which applications are submitted, effective for applications submitted for the 2010 – 2011 internship year.***

**Applications are to be submitted via the new *AAPI Online Centralized Application Service*.** No printed documents are to be mailed directly to our program.

The AAPI Online may be accessed at [www.appic.org](http://www.appic.org) by clicking on “AAPI Online”.

The following materials (AAPI standard items plus supplemental materials specific to St. Joseph’s Healthcare, Hamilton) must be included in the AAPI online submission:

All standard items included in all AAPI online:

- A cover letter elaborating on the applicant’s internship training goals and outlining how the applicant has to date prepared for participation in the rotations of primary interest
- A Curriculum Vitae (including education, clinical experience, research experience, administrative experience, workshops and seminars taken, awards and scholarships, publications, presentations, committees, editorial experience, etc)
- APPIC Application for Psychology Internship (AAPI, which now includes the DCT’s verification of eligibility and readiness)
- All graduate transcripts
- Three letters of reference, at least one of which is from a supervisor familiar with the applicant’s academic skills, and at least one from a supervisor familiar with the applicant’s clinical skills. Note that the program may contact referees who provide letters or who are listed on applicant CVs to obtain further information.

In addition, the following supplemental materials are to be uploaded and submitted electronically via AAPI online:

- Supplemental Application for the Clinical Psychology Residency Program at St. Joseph’s Healthcare (available at [www.psychologytraining.ca](http://www.psychologytraining.ca))
- All undergraduate transcripts

Questions regarding the application materials should be directed to:

Dr. Heather McNeely

Phone: (905) 522-1155, ext. 36422

E-mail: [hmcneely@stjoes.ca](mailto:hmcneely@stjoes.ca)

Additionally, because residents will be working within a hospital environment, successful candidates will be required to produce documentation of up to date MMR and varicella immunizations as well as 2-step tuberculosis skin test results upon beginning the residency (these documents **should not** be submitted with the completed application). If successful candidates do not have up to date immunizations, these may be provided through Employee Health Services at St. Joseph's Healthcare upon beginning the training program.